



ISI Purchase Order Terms and Conditions

(03.27.2019)

- 1.) Our purchase order will be used to provide you with the relevant information to describe the product or service we are ordering, including (as applicable):
 - a.) any specific requirements for approval of the product or service,
 - b.) any specific methods, processes or equipment that must be used,
 - c.) any specific requirement for the release of the product to ISI,
 - d.) any requirements for qualification of personnel,
 - e.) any verification activities we intend to perform at your location,
 - f.) any special requirements, critical items, or key characteristics,
 - g.) any tests or verifications we are asking you to perform,
 - h.) any SPC requirements.
- 2.) You must implement a quality management system (preferably registered to ISO 9001).
- 3.) When required, we will flow down the applicable requirements (including the requirements of our customers communicated through the purchase order) to you. This may include using a customer designated external provider of secondary services.
- 4.) You must inform ISI of any nonconforming product and obtain our approval prior to disposition.
- 5.) You must prevent the use of counterfeit parts.
- 6.) You must notify ISI of any changes in product or process, changes in your suppliers to our product, process or service, changes in manufacturing facility location and, if deemed required by ISI's President or Purchasing department, obtaining our approval prior to making the change.
- 7.) If requested, you will provide test specimens.
- 8.) It is required that you retain all records relating to our product/service activities for a minimum of 10 years in a manner that is secure and ensure all records can readily retrieved.
- 9.) You are to ensure that ISI, our customers and any relevant regulatory authorities will be granted right of access to applicable areas of your facility and any facility in the supply chain that was involved in the order as well as all applicable records.
- 10.) Your personnel are critical to our success. Please ensure that they are aware of:
 - a.) Their contribution to product or service conformity.
 - b.) Their contribution to product safety.
 - c.) The importance of ethical behavior.